

AGREEMENT FOR REMUNERATED INTERNSHIP

between company

Company _____

Name of responsible and title _____

E-mail _____

Company official address _____

Place of work _____

and student

Name _____

DTU study number _____

Study line _____

This agreement covers the rights and obligations in relation to an engineering internship by Bachelor of Engineering student at the Technical University of Denmark (DTU).

Guidelines for the internship: All parties should be familiar with the terms of the internship. These are described in the programmes specifications which can be found on www.studieinformation.dtu.dk → [name of the study line] → Internship

Duration of the internship: The student should be engaged with tasks of relevance to an engineer. The internship shall cover full 20 (twenty) weeks equal to 100 (hundred) working days (excl. vacation and holidays).

The employment is temporary with starting date: ____ : ____ : ____ and end date: ____ : ____ : ____

This Agreement terminates automatically at the end date, if nothing else is agreed on by the parties.

Working time: The working hours are during the normal working hours of the company, corresponding to a normal full time work week.

Remuneration: The internship is unpaid

All social costs as well as direct costs associated with the execution of the work by the Student shall be borne by the Company. Allowance for vacation shall be added according the applicable laws.

Legal basis: The rights of the intern are as those for a full time employee (corresponding to an office worker)

Report: For DTU to grade the Student, the Student must establish a written report based on the work performed during the internship. On request and prior to publishing, the Student must provide the Company with a number of copies. For information, the final version of the written report shall be stored at DTU and will, as a rule, be published.

Insurances

The Student is employed by the Company and must therefore be covered by the applicable insurances for employees similar to engineers and clerks in the Company, and if not applicable by law, then as a minimum workers compensation insurance.

Company supervisor

DTU expects that a company supervisor shall be appointed and guide the Student in the everyday work and guidance of the student:

Name of Company Supervisor _____

E-mail address _____

Phone number _____

DTU supervisor

DTU shall appoint a supervisor as well, and the name shall in due time be noticed to the Company.

Description of the work for the student: A pre-agreed plan for the intended work to be executed by the Student may be attached to this agreement as an enclosure.

The Company provides the Student with a suitable office workplace, and, if applicable, any protective equipment for laboratory or fieldwork.

Date and signature

Student

Company